

Dr. Rafiq Zakaria Campus
MARATHWADA COLLEGE OF EDUCATION
(Minority Institution)

Rauza Bagh, Post Box. No. 117, Aurangabad – 431001

(Maharashtra State)

Phone & Fax (0240) 2381096

email: marathwadacollege@gmail.com

Accredited by NAAC as “A+”



IQAC Report

2011-2012

Submitted

to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

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Part – A

Details of the Institution

1.1 Name of the Institution

Marathwada College of Education

1.2 Address Line 1

Post box no 117, Dr. Rafiq Zakaria Marg Rauza Bagh

Address Line 2

Harsul Road

City/Town

Aurangabad.

State

Maharashtra

Pin Code

431001

Institution e-mail address

marathwadacollege@gmail.com

Contact Nos.

0240-2381096

Name of the Head of the Institution:

Dr . Suhail Ahmed Khan

Tel. No. with STD Code:

0240-2381096

Mobile:

9049422378

Name of the IQAC Co-ordinator:

Dr. Talat Naseer

Mobile:

9890449015

IQAC e-mail address:

marathwadacollege@gmail.com

1.3 **NAAC Track ID** : MHCOTE11241

1.4 NAAC EXECUTIVE COUNCIL NUMBER AND DATE: EC/32/235

1.5 Website address:

www.mcea.ac.in

Web-link of the AQAR:

<http://www.mcea.ac.in/NAAC/AQAR-2011-12.pdf>

1.6 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A+		2004	5 years
2	2 nd Cycle				
3	3 rd Cycle	NA	NA	NA	
4	4 th Cycle	NA	NA	NA	

1.7 Date of Establishment of IQAC :

20-07-2004

1.8 AQAR for the year (*for example 2010-11*)

2011-2012

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

AQAR	SUBMITTED ON
2006-07	
2007-08	
2008-09	
2009-2010	
2010-2011	

1.10 Institutional Status

University

State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI) NCTE approved

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Dr. Babasaheb Ambedkar Marathwada University, Aurangabad

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme	<input type="text" value="NIL"/>	DST-FIST	<input type="text" value="NIL"/>
UGC-Innovative PG programmes	<input type="text" value="NIL"/>	Any other (<i>Specify</i>)	<input type="text" value="NIL"/>
UGC-COP Programmes	<input type="text" value="NIL"/>		

IQAC Composition and Activities

	<input type="text" value="07"/>
2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text"/>
2.3 No. of students	<input type="text"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="05"/>
2.11 No. of meetings with various stakeholders: No.	<input type="text" value="5"/> Faculty <input type="text" value="2"/>
	Non-Teaching Staff <input type="text" value="1"/> Students <input type="text" value="1"/> Alumni <input type="text" value="1"/> Others <input type="text" value="1"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="--"/>
2.13 Seminars and Conferences (only quality related)	

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- ❖ Laptop, LCD projector, and internet facility was provided to all Departments/Library/Office/Administrative subcommittees.
- ❖ Encouraged faculty members to generate resource by way of submitting research projects and undertaking extension activities.
- ❖ Seminar was organized in college about ‘How to face interview.’
- ❖ Students to involved in social activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Laptop, LCD and Internet Facility	All Departments were allotted a Laptop, LCD projector and internet facility for the teachers to access the internet for academic purpose. The library has internet facility for student access.
Technology up gradation & Computerization.	Computerization of administration is under process. All financial and academic data is maintained in a digital database.
Guest lecture for students	Guest lecture for M.Ed Students was held by the Dean of University Dr.Shobhna Joshi and the topic was ‘Computer assisted teaching and learning.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	---	---	---
PG	04	---	01	---
UG	01(190 seats)	---	01(140 seats)	---
PG Diploma	01	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others	---	---	---	---
Total	07	---	---	---
Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **Elective option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Nil
Trimester	Nil
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects:

YES

04 Teacher Educators are the Members of the BOS, the University revised the Syllabus and implemented Credit System.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	16	10	05	01	00

2.2 No. of permanent faculty with Ph.D. 14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	00	03	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty 07 08 B.Ed-08, M.Ed-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	04	01
Presented papers	00	00	00
Resource Persons	00	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Co-operative and collaborative teaching method is used for teaching.
- Change in Tutorial Pattern by declaring the unit from the papers and displaying questions 2 minutes before the test, it proved helpful for the trainee-teachers as it prepared them for the University Exam.
- Seminar presentation is made a regular feature for trainees for each paper.

2.7 Total No. of actual teaching days during this academic year 103

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Double Valuation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 29 05 03

2.10 Average percentage of attendance of students

95%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	325	16.92%	67.69%	8.92%	00	93.53%
M.Ed.	78	17.94%	41.02%	29.48%	00	88.44%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Quarterly Meetings are conducted to discuss the feedback from the Students after implementation of every activity.
- Best practices implemented by the faculty are highlighted and appreciated.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	07
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	06	----	02
Technical Staff	01	00	----	01

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

As per the plan of action of research committee 08 proposals were sent to UGC for MRP out of which 03 Major Projects and 01 Minor Project was sanctioned by the UGC. Faculty were motivated for research & publication. Research abstracts of PG students (Regular & distance) were prepared and classified.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	03	00	00
Outlay in Rs. Lakhs	00	7,72,400	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	01	00
Outlay in Rs. Lakhs	00	40,000	47,500	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	21	00
Non-Peer Review Journals	00	09	00
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	02-01 project	UGC	60,000	47,500
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	02-04 projects	Dr. Bam Univ.	40,000	20000
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	

Total		00	1,00000	67500
-------	--	----	---------	-------

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify) CTE

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

04

00

3.19 No. of Ph.D. awarded by faculty from the Institution

05

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level Nil State level Nil

National level Nil International level Nil

3.22 No. of students participated in NCC events:

University level Nil State level Nil

National level Nil International level Nil

3.23 No. of Awards won in NSS:

University level Nil State level Nil

National level Nil International level Nil

3.24 No. of Awards won in NCC:

University level Nil State level Nil

National level Nil International level Nil

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="Nil"/>		
NCC	<input type="text" value="Nil"/>	NSS	<input type="text" value="Nil"/>	Any other	<input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp, working with community programme, social work, awareness programmes, admission drive in school for children were organized.

Criterion – IV

Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	30 acres 34 Gunthe	-	Management	
Class rooms	07	-		
Laboratories	02	-		
Seminar Halls	01	-		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-		
Value of the equipment purchased during the year (Rs. in Lakhs)	-	Comp. Equip 84, 411 Ed ⁿ - 14730 Sci 0 14,269		11,3410
Others				

4.2 Computerization of administration and library

All the administrative work is done with the help of computers. The administrative activities are planned and framed and chalked out with the help of computer. All the financial Accounting related to fees, salaries are done through computers. All the records are maintained by computers.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15714	---	319	89506	16033	-----
Reference Books	900	---	---	---	900	---
Journals	40	25135	--	--	40	25135
e-Books	51000	} 5000	--	--	51000	} 5000
e-Journals	2100		--	--	2100	
Digital Database	--	---	--	--	--	--
CD & Video	--	---	--	--	--	--
Others (specify)	--	---	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	02	Yes					
Added	05	00	Yes					
Total	30	02						

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Networking

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.5
ii) Campus Infrastructure and facilities	1.5
iii) Equipments	0.5
iv) Others	0.5
Total :	4 Lakhs

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Meeting pertaining to student support and progression were held to discuss effectiveness of the planning and implementation of remedial teaching, guidance and counseling programmes, vocational guidance lectures, placement services etc. was held. Role of various faculty members were evaluated and modification and improvement measures were discussed. A more comprehensive plan of action was prepared to make the students support and progression certain.

5.2 Efforts made by the institution for tracking the progression

Group discussions were held to make the students able to understand their weakness and strengths and accordingly job opportunities were discussed. Members of the placement cell helped the students to know and understand job opportunities in government, private and public sectors. They were also informed and inspired to seek higher education so as to ensure bright future.

5.3 (a) Total Number of students

Course	Total No. Of Students
UG(B.Ed)	330
PG(M.Ed)	80
Ph. D.	
IGNOU-B.Ed	100
IGNOU(M.Ed)	32
PGDSLM	05
YCMOU(M.A-Edu)	21
TOTAL	568

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	251	44.11		317	55.80

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
409	39	02	58	00	568	422	60	05	81	00	568

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Classes for NET/SET in education were conducted for one month with the cooperation and active participation of faculty members. Exclusive guidance was given by the faculty members to the students appearing in NET/SET examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Lectures of the Principal and senior lecturers were organized to enlighten the students of B.Ed. and M.Ed. pertaining to their future prospects after having passed the course. Students were asked to contact faculty to discuss their individual cases regarding the future prospects and avenues after B.Ed. or M.Ed.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	145	25	160

5.8 Details of gender sensitization programmes

Various cultural programmes were organized during internship programme of B.Ed. students keeping in view the theme-“Development of Women Education in India”.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Grievance:

- 1) Non-availability of girls' hostel.
- 2) Non-availability of drinking water.

Redressed:

- 1) Faculty contact the people in the nearby area and directed the girl students for availing the hostel facility.
- 2) Drinking water arrangement was done adjacent to the college building.

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Marathwada College of Education has always been the centre of Excellence by providing ‘World Class Teacher Education’ to students from all the sections of the Society. It is marching a head to impart quality training with commitment to excellence.

Mission :

- To impart value added education with efficient and competent man-power.
- To generate globally competitive and skill teachers.
- To generate researchers and thorough professionals.
- To meet global challenges.
- To train and equip teachers at all levels.
- To organize advance studies and promote research in Education.
- To inculcate research innovations and research aptitude among prospective Teachers and bring them into the new realm of Education Technology.
- Serving the society by developing potential and efficient Teachers.
- To provide cultural, secular and ethical values and Foster in Students the spirit of National Integration.
- To achieve the objective of secularism by promoting literacy and wisdom among students to carry out social services through extensive activities and hence pave the way for self-empowerment and develop dignity of labour.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabus is prescribed by the university and the college prepares its Annual Academic plan and curriculum is transacted accordingly.

6.3.2 Teaching and Learning

On the very first day the Principal assigns the work-load (Teaching and other Activities) Faculty transacts the curriculum according to assigned task. For each paper and activities committees are formed with a quorum 01-coordinator and 03/04 members. Coordinator initiates the task, discusses the plan and executes along with the members.

6.3.3 Examination and Evaluation

- Final examinations are conducted by the university.
- The 80-20 pattern (80 marks for theory papers and 20 marks for MCQS) was practiced .
- Continuous Evaluation of each activity is done and record is maintained by the college.

6.3.4 Research and Development

- Since its inception the centre produced 104 Ph.D's and this year 05 P.hD's are awarded.
- The faculty published 30 Research Papers.
- One of the faculty was sanctioned the Minor Research project from the UGC and 04 members were sanctioned the minor research project by the university.

6.3.5 Library, ICT and physical infrastructure / instrumentation

A rich library having 16033 +900 textbooks,40 journals.51000 e-books&2100e-journals.2 ICT labs with 40 computers,05 staff-rooms 01 Principal's office, Administrative Office with internet connectivity.

Infrastructure as mentioned in Criterion IV (4.1)

06 LCD Projectors, 06 OHP's, Science Material & Teaching Aids as per School requirement.

6.3.6 Human Resource Management

- Administrative Office keeps a record of the Professional up-gradation of the Staff and the Principal checks it annually and faculty is directed to proceed for the same.
- Self appraisal forms are provided to teachers in order to find out their achievements.
- Computer training is provided to the members of the faculty to develop mastery in the use of ICT.
- Feedback is taken from the trainees with regard to the Teaching Learning process and the other activities implemented and later on remedial action is taken by the Head and the respective teacher.

6.3.7 Faculty and Staff recruitment

Nil

6.3.8 Industry Interaction / Collaboration

The college frequently interacts with Practicing schools, parents and Alumni to obtain feedback for improvement and smooth functioning. Informal feedback is also taken from the visiting faculty and guest lectures.

6.3.9 Admission of Students

CAP

6.4 Welfare schemes for

Teaching	Credit Society, Provident Fund, EPF
Non teaching	Festival Loan
Students	Minority, GOI Scholarship

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	Principal
Administrative	Yes	1)Kelkar and Pranjpe & 2) M.M Singhvi and company	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Exams are conducted by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

- Members of the Alumni Association conduct meeting twice a year in the college and provide the placement cell with details of the vacant posts in their respective schools.
- Alumni provide the suggestions with regard to practical activities of the syllabus as per the present requirement of schools.

6.12 Activities and support from the Parent – Teacher Association

- As B.Ed and M.Ed are one year course the Parent-Teacher Association is formed after the first counselling session.
- PTA meetings were conducted as per the need with regard to progress of the trainees.
- PTA feedback helps a lot for further improvement.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Cleanliness drive was organised in the college.
- Workshop was organised to prepare flannel boards and teaching aids by using paper.
- Best out of waste was promoted.
- Use of paper bag was motivated

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Evaluation workshop is taken for providing practice in preparing year plan, unit plan, and achievement test followed by item analysis.
- As this activity was found useful for the trainees the BOS members from the college suggested the Dean of Faculty of Education to include it as a compulsory activity in the University syllabus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The annual plan was followed simultaneously along with classroom teaching and practicals according to the syllabus.
- The Lectures attended other academic development programmes like workshops, seminar, and conferences and acted as resource persons whenever needed.
- The whole decided plan of action was followed and the institution tried to achieve the goals and objectives in a better manner.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- System of tutorial every week to see the output immediately. Discussions are conducted on every topic after completion. Bright students are asked to prepare their own paper and paper reading is conducted and remedial teaching is provided to low-achievers by the respective teachers.
- Evaluation workshop is taken for providing practice in preparing year plan, unit plan, and achievement test followed by item analysis.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Tree plantation is organised at the practice-teaching schools and pupil teachers and school students' council take care of the plants during practice teaching and internship.
- Various environmental awareness programmes are arranged at the schools visited for Working with the community activity.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Weaknesses	Opportunities	Threats
1. Excellent Result	Lack of Urdu Literature in the Library.	Resources for faculty development	Establishment for Private colleges
2) 04 Students stood in B.Ed. merit in Dr. B.A.M. University.		Campus Placement facility for students	Commercialization of Education.
3) Highly qualified faculty.		ICT training for students	Faulty Pattern of Examination
4) Marathwada College of Education with maximum no.of Ph.D. Guides and 110 Ph.D. Students are being awarded doctorate by the faculty.		Guidance and Counseling cell for students	Vast Syllabus
5) Excellent Infrastructure.		Research centre for pursuing higher studies for students	-----
6) Well equipped Library.		Facility to access e-journals and e-books.	-----
7) Digital Classrooms.			-----
8) Facility of Gym for students and faculty is there.			-----
9) Business Centre is started in the campus to provide the students with stationary material and Xerox in lesser rates.			-----
10) Well-equipped ICT lab for trainees.			-----
11) All staff rooms with internet connectivity.			-----
12) College is a centre for Distance Education by IGNOU(B.Ed, M.Ed, M.A-Education & PGDSL M) and YCMOU(M.A-Education) and also has CTE status.		-----	-----

8. Plans of institution for next year

- Reconstitution of Women Grievances Committee to solve the grievances of girl students' and ladies faculty of the institution and to display the Vishakha Guidelines given by the Honourable Supreme Court.
- Use of Internet (e-mail services to send notices to the faculty).
- Use of SMS services to send notices to students.
- Establishment of learning disability diagnostic and remedial centre.
- Meeting schedule was planned to have interactions with the head of the institutions to know the changing psychological and learning needs of the school children and forwarding it to BCUD through BOS Members from the college to the university to bring necessary changes in the curriculum of B.Ed.
- Planning to form Nature club.

ANNEXURE I:

ACADEMIC CALENDER For B.Ed 2011-12

Month	Academic Activities	Curricular Extracurricular & other Activities
June	Theory & Practical Workshop of lesson plan Internship Micro teaching	Staff Meeting
		Distribution of work to Staff
		Counseling to Freshers
		Micro-Teaching Demonstration
July		Exhibition of Library books
		Micro Lessons of the Students
		Theory of methods
		Lesson Planning work Shop
Aug.		Constitution of Student Council
		Lesson Planning work Shop
		Work Shop of lesson planning & Declaration of Student Council
		Demonstration Lesson
	Obtaining Units from the School	
	Student Council Meeting	
	Meeting Alumni Association	
	First practice teaching begins	
Sep.	Independence day	
	Computer Awareness Program	
	Inauguration of Student Council	
	Teacher's day & Self governing day	
	Essay Test begins	
Oct.	Intra Mural Games	
	Parent Teachers Association meeting	
	Vacation Assignment	
	First Content Test	
Nov.	Working with Community Programme	
	Awareness Programme	
	Extension programme	
Dec.	Psychology Experiment	
	Obtaining the Units	
Jan. & Feb	Content Test	
	Recitation Competition	
	Workshop	
	Inauguration of Student Council	
	Seminars	
	Quadrilingual Elocution Competition	
	Social Work	
Debate competition		
Mar. & April	Educational Trip	
	Republic Day	
	College theory exams begins	
	Send off programme	
	Physical Verification of Books & Others	

Academic Calendar for M.Ed 2011-12

Sr.No	ACTIVITIES	Month
1	Staff meeting and distribution of work to staff	June
2	Admission	July
3	Orientation	July
4	Theory	July to March
5	Constitution of Student Council	July
6	Declaration of Student Council	August
7	Student Council Meeting	August
8	Independence day	August
9	Practice Teaching Observation	September to Oct
10	Essay	August to March
11	Practicum	August to November
12	Assignment	Oct to November
13	Workshop (Research Proposal + Seminar Pres)	August
14	Seminar (Paper I to V)	August to January
15	Review of Research Paper + Paper III	October to November
16	Model Lesson + PPP	December to January
17	Tutorial	October to November
18	Dissertation	August to December
19	Workshop of Psychological Tools + Tools of Data Collection	September
20	Practicum for Electives	September to November
21	Internship	January
22	Republic Day	January
23	Submission	January
24	Preliminary Exam	March
25	Internal Examination	March
26	Sendoff programme	March
27	Final Examinations	April

ANNEXURE-II

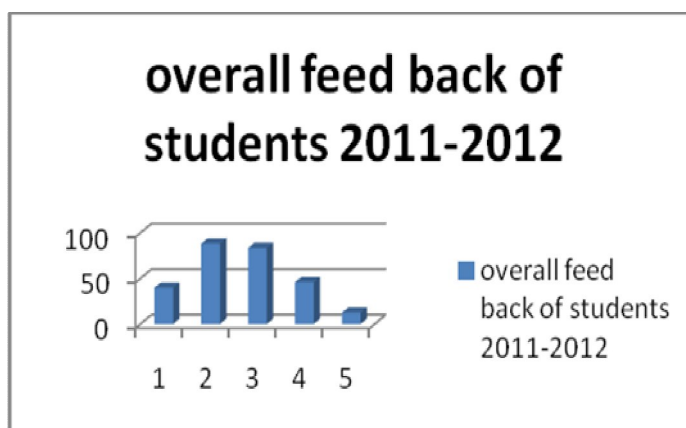
Criterion :1

FEEDBACK(1.3)

Overall Feedback of Students 2011-2012

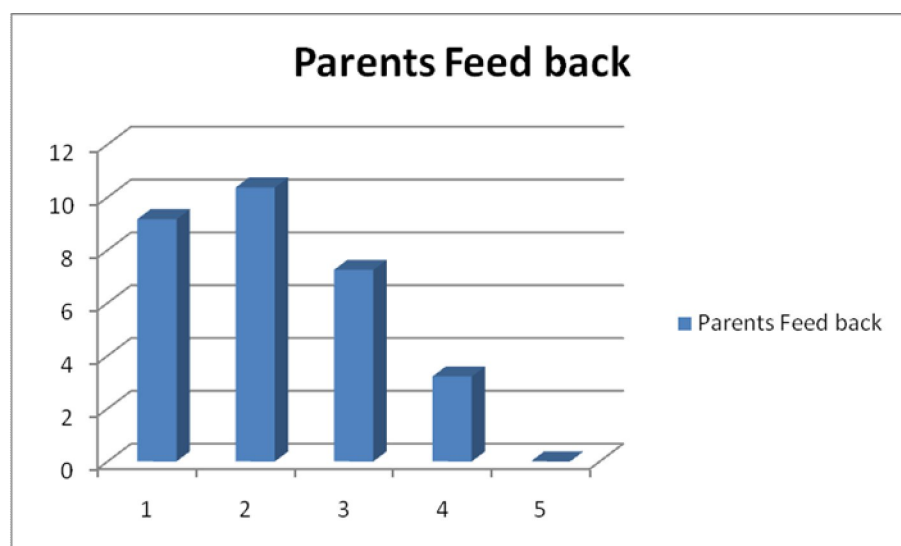
Q.No.	Excellent	V. Good	Good	Satisfactory	Unsatisfactory	Total
1	70	108	74	18	0	270
2	88	74	39	32	38	270
3	54	65	74	36	41	270
4	32	49	99	72	17	270
5	20	99	117	27	7	270
6	54	117	81	18	0	270
7	59	104	77	27	5	270
8	52	83	75	56	5	270
9	77	74	68	49	4	270
10	49	64	92	53	13	270
11	32	83	111	45	0	270
12	60	89	68	52	0	270
13	70	100	62	38	0	270
14	86	70	62	50	2	270
15	75	80	62	49	5	270
16	78	69	58	48	17	270
17	75	77	67	47	5	270
18	77	108	71	14	0	270
19	60	135	70	5	0	270
20	18	53	149	41	9	270
21	9	54	162	38	7	270
22	6	45	180	32	7	270
23	5	45	129	70	21	270
24	2	20	99	135	14	270
25	2	11	81	154	23	270
26	0	5	63	117	86	270
27	5	41	77	128	21	270
28	41	98	100	31	0	270
29	38	95	126	12	0	270
30	23	155	70	22	0	270
31	3	42	150	60	15	270
32	59	189	23	0	0	270
33	54	185	29	3	0	270
34	28	137	49	54	3	270
35	5	109	89	50	18	270
36	47	171	47	5	0	270
37	2	74	91	41	63	270

Q.No.	Excellent	V. Good	Good	Satisfactory	Unsatisfactory	Total
38	38	167	66	0	0	270
39	5	41	91	108	26	270
40	4	40	92	110	25	270
41	2	19	47	137	66	270
42	44	104	112	11	0	270
43	38	113	117	3	0	270
44	47	135	77	12	0	270
45	49	175	47	0	0	270
Feedback	1795	3970	3756	2070	560	12150
Average	40	88	83	46	12	270



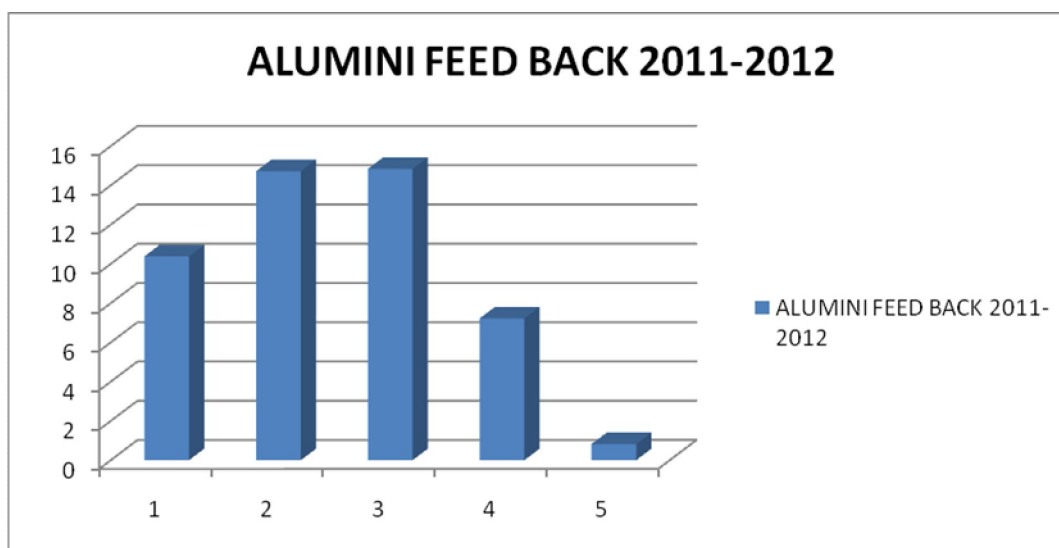
PARENTS FEEDBACK 2011-2012

Q.No.	Excellent	Very Good	Good	Average	Poor	Total
1	10	10	8	3	0	30
2	12	10	7	1	0	30
3	12	11	5	2	0	30
4	4	11	14	1	0	30
5	8	11	6	6	0	30
6	10	10	4	6	0	30
Total	55	62	44	19	0	0
Feedback	9	10	7	3	0	30



ALUMNI FEEDBACK 2011-2012

Q.No.	Excellent	Very Good	Good	Satisfactory	Unsatisfactory	Total
1	10	18	14	5	1	48
2	9	15	13	10	1	48
3	14	13	12	9	1	48
4	9	11	16	9	2	48
5	6	15	20	8	0	48
6	11	16	12	9	0	48
7	12	18	11	7	0	48
8	15	12	11	9	0	48
9	13	14	11	9	1	48
10	14	12	10	8	3	48
11	13	14	12	8	1	48
12	14	19	13	3	0	48
13	11	24	12	1	0	48
14	3	9	26	7	2	48
15	2	10	29	7	1	48
Feedback	156	221	223	108	12	0
Average	10	15	15	7	1	48



ANNEXURE-III

CRITERION: 7

7.3 BEST PRACTICE: No.1

Annexure-1

- 1) **Title of the practice:** - Evaluation Workshop.
- 2) **Initiation of the practice:** - Planning is the important part for teaching and learning, without planning it is difficult for a teacher to proceed further. As soon as the work is distributed among the teacher-educators the expectations are that, he/she should plan the work by keeping in mind the available time and objectives of the task. One of the core papers of the University entitled: **Educational Evaluation & Action Research**, deals with the planning aspect. Coordinator along with the members of the subject committee decided to deal with the topics like year plan, unit plan & achievement test preparation + item analysis as a workshop. So that the trainees get ample opportunity to practice preparation of different plans and tests.
- 3) **Objectives of the practice:**
 - 1) To provide practice in preparation of year plan.
 - 2) To provide practice in preparation of unit plan.
 - 3) To provide practice in preparation of lesson plan.
 - 4) To provide practice in preparation of teacher- made achievement test.
 - 5) To provide practice to do item analysis.
- 4) **The practice:** - A meeting was conducted by the coordinator of the subject committee and it was decided that topics related with planning aspects would be dealt as a workshop. There are four classes namely: U-1, U-2, M &E. Before commencement of I-practice teaching, workshop-I was planned for preparing year plan, unit plan & lesson plan. The trainees were divided in groups as per their opted school methodology (as per the university syllabus-trainees opt two methodologies) workshop-I was planned for 6 days, 3-3 days for two methods. Workshop-II was designed in 2 sessions, first session was planned for 2 days before commencement of Internship activity in which practice for preparing teacher made achievement test was provided. All the trainees were asked to select a unit, prepare unit plan and design a test by preparing Blue-Print, test items & edit it. Prepare marking scheme & score key. Trainees were instructed to administer the test during internship, assess the answer sheets, score them and prepare a mark list. Second session was planned for 1 day after Internship to do the item analysis. Trainees were expected to prepare report of the workshop.
- 5) **Obstacles:** Lack of time, insufficient human resource.

Strategies: During Workshop College timings are extended for 1 hour.

All method masters were involved in the activity.

6) Impact of the practice:

The use of the practice was appreciated by practicing schools as the trainees are getting practical experience for planning aspects and its implementation during internship. Trainees were able to get opportunity to prepare a test paper, administer it, assess and score it. After scoring they go for item analysis and get feedback about the items selected for test construction. This practice was continued for two years in the college and it yields good results, hence recommended to the university to include the practice as compulsory activity in the syllabus. On May 18th 2012 BOS meeting was conducted under the chairmanship of Dean of faculty of education to revise the syllabus and transform it to credit based. The practice was suggested by the faculty who was the BOS member that the activity shall be made compulsory part of the syllabus so that every college affiliated to university should provide practice for planning. The suggestion was accepted by the chair and 03 days “Evaluation Workshop” was made compulsory activity for 01credit.

7) Resources:

1) A group of dedicated faculty who feel the need to change the traditional system and put into practice a new system which is more meaningful and purposeful.

2) Schedule of the workshop along with allotment of task to all method masters and subject committee to monitor the progress of the trainees.

8) Contact person for further details:

Dr. Suhail Ahmed Khan
Principal, Marathwada College of Education.
Dr. Rafiq Zakaria Campus-I,
Rouza Bagh,
Aurangabad.

7.3 BEST PRACTICE: No.2

Annexure-II

- (1) **Title of the practice:** New Tutorial Pattern
- (2) **Initiation of the practice:** Tutorials are the weekly test conducted by the college as one of the compulsory activity as per university syllabus. The pattern of conducting tutorials was such that after 45 days of teaching term activity initiated, the activity co-ordinator collects the questions from subject committees and display them on notice board with the dates on which they will be conducted. Trainees were divided in groups and sitting arrangement was such that two trainees on same desk have to attempt questions from different papers. This practice was continue from many years, this year it was decided in the meeting to plan for change in tutorial pattern and instead of giving questions ,unit will be declared before 8 days and question will be displayed 1 minute before.
- (3) **Objectives:**
 - 1) To provide the trainees an opportunity to prepare notes.
 - 2) To give them practice to read content thoroughly so that they can attempt MCQ'S correctly.
 - 3) To give them practice for university exam.
 - 4) To give them feedback for better achievement.
 - 5) To increase the level of self-confidence of the trainees.
- (4) **The practice:-** Meeting was conducted by the Principal to introduce the changed pattern of tutorial decided by the tutorial committee to all the faculty,it was decided by the co-ordinator of the committee that all subject committees should decide about the topic & sub topic on which they want to conduct tutorials. Pattern of the tutorial was decided as per university final exam(1-essay type question,2-short answer type question &10 MCQ's) .Tutorial schedule will be prepared in such a manner that unit will be declared 15 days before ,the unit will be taught in the class and on the date of tutorial question was displayed before 1 minute on OHP & 10 MCQ's were distributed before 10 minutes. The trainees get the practice to attempt questions on university pattern.
- (5) **Obstacles faced:-**Nil
- (6) **Impact of the practice:-**The practice helped the trainees for university exam. As they were expected to read matter covered under the declared topic and MCQ's, they began to refer more reference books & preparing comprehensive notes .Practice helped them to be more systematic in study habits.
- (7) **Resources required:-**
 - 1) A group of dedicated faculty who feel the need to change the traditional system and put into practice a new system which is more meaningful and purposeful.
 - 2) Appropriate notices to all the faculty and trainees.
 - 3) OHP.
 - 4) Question bank &MCQ's.

8) Contact person for further details:

Dr. Suhail Ahmed Khan,
Principal,
Marathwada College of Education.
Dr. Rafiq Zakaria Campus-I,
Rouza Bagh,
Aurangabad.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
